

**SHERIFF'S INSTRUCTIONS**  
**(BANK LEVY/3<sup>RD</sup> PARTY LEVY)**

CASE NAME: \_\_\_\_\_

CASE NO.: \_\_\_\_\_

TO: \_\_\_\_\_ County Sheriff,

Pursuant to the enclosed WRIT OF EXECUTION, please levy any and all accounts standing in the name of Judgment Debtor:

JUDGMENT DEBTOR(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

in the possession or under the control of Bank/Third Party:

BANK NAME: \_\_\_\_\_

BANK ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

ACCOUNT NUMBER: \_\_\_\_\_

Notifications and Disbursements shall be directed to:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE (DAY): \_\_\_\_\_

SPECIAL INSTRUCTIONS (IF ANY): Please hold the Writ of Execution for the full term.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
(TYPE OR PRINT NAME)

\_\_\_\_\_  
(Signature of Judgment Creditor/Authorized Person)